## UCF Financials 9.2 Access and Training Matrix

<table>
<thead>
<tr>
<th>Access Requested (DAL Code)</th>
<th>Requested &amp; Suggested Webcourses</th>
</tr>
</thead>
</table>
| **FSI – Financials System (Inquiry)**       | **Prerequisites:** FNV130 – Financials Basic Navigation  
|                                            | FCA131 – Chart of Accounts  
|                                            | **Plus, at least one of the following:** FAM130 – Asset Management Inquiry  
|                                            | FAM131 – Property Custodian Training  
|                                            | FAP130 – Accounts Payable Inquiry  
|                                            | FGL130 – Budget and Journal Inquiry  
|                                            | FGL131 – Create and Upload Journals  
|                                            | FPO130 – Purchasing Inquiry  
|                                            | FRP130 – Reporting Essentials  |
| **JEC – Journal Entry (Create)**            | **Prerequisites:** FNV130 – Financials Basic Navigation  
|                                            | FCA131 – Chart of Accounts  
|                                            | **Plus:** FGL131 – Create and Upload Journals  
|                                            | **Recommended:** FGL130 – Budget and Journal Inquiry  |
| **PCA – Purchasing Card (Approve)**         | **Prerequisites:** FNV130 – Financials Basic Navigation  
|                                            | FCA131 – Chart of Accounts  
|                                            | **Plus:** FPO135 – PCard Training for Cardholders  
|                                            | FPO136 – PCard Training for Approvers  
|                                            | **Recommended:** FAP130 – Accounts Payable Inquiry  
|                                            | FPO130 – Purchasing Inquiry  |
| **PCT – Property Custodian (Approve/Create)** | **Prerequisites:** FNV130 – Financials Basic Navigation  
|                                            | FCA131 – Chart of Accounts  
|                                            | **Plus:** FAM131 – Property Custodian Training  
<p>|                                            | <strong>Recommended:</strong> FAM130 – Asset Management Inquiry  |</p>
<table>
<thead>
<tr>
<th>Access Requested (DAL Code)</th>
<th>Required &amp; Suggested Webcourses</th>
</tr>
</thead>
</table>
| **PRA – Purchase Requisition(Approve)**     | **Prerequisites:**  
FNV130 – Financials Basic Navigation  
FCA131 – Chart of Accounts  
**Plus:**  
FPO130 – Purchasing Inquiry  
FPO134 – ePro Requisitions |
| **PRC – Purchasing Requisition (Create)**   | **Prerequisites:**  
FNV130 – Financials Basic Navigation  
FCA131 – Chart of Accounts  
**Plus:**  
FPO130 – Purchasing Inquiry  
FPO134 – ePro Requisitions  
**Recommended:**  
FRP130 – Reporting Essentials  
FPO133 – UCF Travel Guidelines |
| **PTU – Purchasing Cardholder Transaction (Update)** | **Prerequisites:**  
FNV130 – Financials Basic Navigation  
FCA131 – Chart of Accounts  
**Plus:**  
FPO135 – PCard Training for Cardholders  
FPO136 – PCard Training for Approvers  
**Plus, at least one of the following:**  
FAM130 – Asset Management Inquiry  
FAP130 – Accounts Payable Inquiry  
FPO130 – Purchasing Inquiry  
FRP130 – Reporting Essentials |
| **SBC – Standard Budget (Creator)**         | **Prerequisites:**  
FNV130 – Financials Basic Navigation  
FCA131 – Chart of Accounts  
**Plus:**  
FGL130 – Budget and Journal Inquiry  
FGL131 – Create and Upload Journals  
**Plus, at least one of the following:**  
FBU120 – UCF Financials Budgeting Tools  
FBU121 – UCF Budgeting Tools Workshop |
<table>
<thead>
<tr>
<th>Access Requested (DAL Code)</th>
<th>Required &amp; Suggested Webcourses</th>
</tr>
</thead>
</table>
| SBA – Standard Budget(Approver)    | **Prerequisites:**  
|                                    | FNV130 – Financials Basic Navigation  
|                                    | FCA131 – Chart of Accounts  
|                                    | **Plus:**  
|                                    | FGL130 – Budget and Journal Inquiry  
|                                    | FGL131 – Create and Upload Journals  
|                                    | **Plus, at least one of the following:**  
|                                    | FBU120 – UCF Financials Budgeting Tools  
|                                    | FBU121 – UCF Budgeting Tools Workshop |
